

# Keeping Children Safe in Education and Safeguarding Policy

This policy applies to all employees, freelancers or anyone working on behalf of Articulacy (associates).

Articulacy UK Ltd offers a positive, safe learning environment for its community, in which everyone has equal and individual recognition and respect. We celebrate success and are committed to the continuous improvement and fulfilment of potential in every child. We encourage increasing independence and self-discipline amongst the pupils. Everyone at Articulacy has an important role to play in sharing responsibility for the development of positive behaviour and attitudes.

## The purpose of this policy is:

- To protect children and young people who receive Articulacy services. This includes the children of adults who use our services;
- To provide staff and associates with the overarching principles that guide our approach to safeguarding

Articulacy believes that a child or young person should never have to experience abuse of any kind. We have a responsibility to promote the welfare of all children and young people and to keep them safe. We are committed to practice in a way that protects them.

## Legal Framework

This policy has been drawn up based on law and guidance that seeks to protect children, namely:

- Children Act 1989
- United Convention of the Right of the Child 1991
- Data Protection Act 1998
- General Data Protection Regulations 2018
- Children Act 2004
- Protection of Freedoms Act 2012
- Relevant Government guidance on safeguarding children

## We recognise that:

- The Welfare of the child is paramount, as displayed in the Children Act 1989
- Some children are especially vulnerable due to the impact of previous experiences, their level of dependency, their communication needs or other issues
- All children regardless of their age, disability, gender, race, religious beliefs, sexual orientation or identity, have the right to equal protection from harm

Working in partnership with young people, their parents, vulnerable adults, carers and other agencies is essential in promoting the welfare of those we need to protect.

## Health & Safety

At Articulacy the health and safety of all children is of paramount importance. Any health and safety concerns are reported to the Headteacher or responsible adult and we work in partnership with the schools and other organisations and adhere to their in-house policies.

## Medicines and food

We do not administer medicines to children and will refer any unwell child to the responsible adult. We will not provide food, sweets or any other edible item either as reward or treat.

## Internet Safety

Children are not left unattended whilst online.

## Filming and Social Media

Articulacy do not take photographs or film children unless they have specific consent in line with current GDPR regulations. This is done with the full knowledge, cooperation and consent of the children, parents and school.

## We will aim to keep children safe by:

- Valuing them, listening to them and respecting them as individuals
- Implementing thorough procedures and a code of practice for staff and associates which adopts child protection best practices
- Recording and storing information professionally and securely in line with new GDPR regulations 25th May 2018
- Providing effective management for all employees, freelancers or other associates through supervision, support and training
- Using our safeguarding procedures to manage any allegations against employees, freelancers or other associates appropriately
- Creating and maintaining an anti-bullying environment and ensuring that we have a policy and procedure to help us effectively deal with any bullying that does arise
- Ensuring that we have effective complaints and whistle blowing measures in place
- Ensuring that we provide a safe physical environment for our children, young people, employees, freelancers or other associates by applying health and safety measures in accordance with the law and regulatory guidance
- Recruiting employees, freelancers or other associates using safer recruitment best practice, ensuring all necessary checks are completed
- Sharing information about child protection and good practice with children, parents, employees, freelancers or other associates
- Sharing concerns with relevant agencies and involving parents and children appropriately
- Informing all service users of Articulacy of our policies and safeguarding expectations

This policy was last reviewed by Articulacy on 12<sup>th</sup> February 2020

Signed on behalf of Articulacy



Print name here

Leanne Fennell

Date

12<sup>th</sup> February 2020